



# KAILASH WOMEN'S COLLEGE

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

**Internal Quality Assurance Cell**

**Academic Year 2018 – 19**

**(ODD SEMESTER)**



# KAILASH WOMEN'S COLLEGE

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

## CIRCULAR

**Date:** 3.06.2018

The first meeting of the Internal Quality Assurance Cell will be held on 7.06.2018 at 11 a.m. in the Principal Chamber. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**IQAC Coordinator**

**IQAC**

**KAILASH WOMEN'S COLLEGE  
NANGAVALLI, SALEM-636 502.**

**Chairperson**

**PRINCIPAL**

**KAILASH WOMEN'S COLLEGE**  
Tharamangalam-Nangavalli Main Road,  
Periyasoragai P.O, Nangavalli  
**SALEM-636 502**

To

1. IQAC File
2. All the IQAC Members



# KAILASH WOMEN'S COLLEGE

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

## IQAC MINUTES OF MEETING

The First General Body Meeting of IQAC was held on 7.6.2018 at 11:00 a.m. in the Principal chamber for the academic year 2018-19.

### Agenda:

- Welcome Address
- University Examination Results
- D Coaching
- Seminars and Conferences
- Guest Lectures
- Plans for all committees
- Placement Training
- Staff Recruitments
- Alumni Association
- Improvement in Infrastructure
- Vote of Thanks

### Discussion Outcomes:

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results
- It is insisted that all the departments must collect the list of arrear students and to D Coach them in the failed courses
- It is instructed that all the departments must organize seminars and conferences to develop the department knowledge
- It is insisted that all the departments must organize guest lecturers for all classes inviting subject experts from colleges/Universities/industries
- It is instructed that all the committees must complete tasks as it was proposed in the plans
- It is instructed to train all the final year students for placement achievement
- It is instructed to check the workload and to fill the recruitments of the Staff Members on the concern department
- It is instructed that alumni association meeting must be organized and circulation for alumni association must be registered
- It is discussed about the enhancement on the infrastructure of the college.

The meeting ended with vote of thanks delivered by IQAC Director, Dr.R.Yuvarani.

**IQAC**  
**KAILASH WOMEN'S COLLEGE**  
**NANGAVALLI, SALEM-636 502.**

**PRINCIPAL**  
**KAILASH WOMEN'S COLLEGE**  
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# KAILASH WOMEN'S COLLEGE

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## Members Present:

Sl.No.	Name and Designation	Members	Signature
1.	<b>Dr.S.Vijayalakshmi,</b> Principal.	Chairperson	
2.	<b>Mr. P. Prabhakaran,</b> Administrative officer.	Senior Administrative Officer	
3.	<b>Dr. P. Ashok Kumar,</b> Asst. Prof. of Commerce, Sri Vasavi College Erode.	External Expert (Faculty)	
4.	<b>Dr.N.Sangeetha,</b> Vice-Principal.	Senior Faculty	
5.	<b>Ms.V.Sherine Vargheese,</b> Head, Department of Computer Science.	Senior Faculty	
6.	<b>Dr.V.Kalaiselvi,</b> Head, Department of Mathematics.	Senior Faculty	
7.	<b>Dr.K.Nanthini Devi,</b> Head, Department of Microbiology.	Senior Faculty	
8.	<b>Ms.S.Mohanapriya,</b> Head, Department of Chemistry.	Senior Faculty	
9.	<b>Ms.R.Amuthalakshmi,</b> Head, Department of Tamil.	Senior Faculty	
10.	<b>Dr.R.Rajalakshmi,</b> Head, Department of History.	Senior Faculty	

**IQAC**

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**PRINCIPAL**

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11.	<b>Mr. K. Rajavinayakam,</b> Secretary, Kailash Women's College.	Management Representative	
12.	<b>Mr. M. Palanisami,</b> Chartered Accountant, Salem.	Stakeholders	
13.	<b>Mr.S.S.Senthilrajan,</b> Proprietor, Mercury's Scientific Chemicals Industries,Salem.	Employers Industrialist	
14.	<b>Ms.K.Deepajothi,</b> III B.A English.	Student	
15.	<b>Ms.M.Divyabarathi,</b> Jr.Process Associate, Infosys, Bangalore.	Alumni	
16.	<b>Ms.A.Abi priya,</b> Jr.Process Associate, Infosys, Bangalore.	Alumni	
17.	<b>Dr.R.Yuvarani,</b> Head, Department of Commerce.	IQAC Co-Ordinator	

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**Internal Quality Assurance Cell**

**Academic Year 2018 – 19**

**(EVEN SEMESTER)**



# KAILASH WOMEN'S COLLEGE

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## CIRCULAR

**Date:** 28.11.2018

The second meeting of the Internal Quality Assurance Cell will be held on 3.12.2018 at 11 a.m. in the Principal Chamber. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

  
IQAC Coordinator

**IQAC**  
**KAILASH WOMEN'S COLLEGE**  
**NANGAVALLI, SALEM-636 502.**

  
Chairperson

**PRINCIPAL**  
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(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

## IQAC MINUTES OF MEETING

The Second General Body Meeting of IQAC is held on 3.12.2018 at 11:00 AM in the Principal chamber for the academic year 2018-19.

### Agenda:

- Welcome address
- University Examination Results
- D Coaching
- New Programme
- Seminars and Conferences
- Industrial Exposures
- Faculty Development Programmes
- FDP for Non-teaching staff
- Professional Development Training
- Publications
- Awareness Programmes
- Societal Responsibilities
- Vote of Thanks

### Discussion Outcomes:

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results
- It is insisted that all the departments must collect the list of arrear students and to D Coach them in the failed courses
- It is discussed that new programme B.Sc (Nutrition & Dietetics) & M.Com will be introduced in the next academic year
- It is instructed that all the departments must organize seminars and conferences
- It is instructed that all the departments must arrange industrial visits for practical exposures for the academic year 2018-19

R. Tuvai

IQAC

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NANGAVALLI, SALEM-636 502.

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- It is instructed to conduct Faculty Development Programmes for the welfare of the staffs
- It is instructed to arrange FDP programme for Non teaching staff on the importance of computer and communication
- It is instructed that all the departments must conduct programmes to enhance the skills of the students
- It is instructed that all the departments must motivate faculty to publish quality and original papers
- It is instructed that all the clubs must plan at least one programme to make the students realize societal responsibilities and contributions.

The meeting ended with vote of thanks delivered by IQAC Director, Dr.R. Yuvarani.

*R. Yuvarani*

**IQAC**  
**KAILASH WOMEN'S COLLEGE**  
**NANGAVALLI, SALEM-636 502**

*[Signature]*

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7.	<b>Dr.K.Nanthini Devi,</b> Head, Department of Microbiology.	Senior Faculty	
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13.	<b>Mr.S.S.Senthilrajan,</b> Proprietor, Mercury's Scientific Chemicals Industries,Salem.	Employers Industrialist	
14.	<b>Ms.K.Deepajothi,</b> III B.A English.	Student	
15.	<b>Ms.M.Divyabarathi,</b> Jr.Process Associate, Infosys, Bangalore.	Alumni	
16.	<b>Ms.A.Abipriya,</b> Jr.Process Associate, Infosys, Bangalore.	Alumni	
17.	<b>Dr.R.Yuvarani,</b> Head, Department of Commerce.	IQAC Co-Ordinator	

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